



Section 1: Guided Reading and Review
Congress Organizes

A. As You Read

Complete the graphic organizer below showing the organization of the House of Representatives and the Senate. Fill in the presiding officers that are missing from the organizer and code each box, using the key provided, to indicate whether each officer is a party officer, an official presiding officer, or both.

House	
Presiding Officer and Party Leader	
1. _____	
Party Officers	
2. _____	3. _____
4. _____	5. _____
Senate	
Presiding Officers	
6. _____	7. _____
Party Officers	
8. _____	9. _____
10. _____	11. _____

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B. Reviewing Key Terms

Answer the following questions on a separate piece of paper.

- 12. What are the functions of the Speaker of the House?
- 13. What are the functions of the president of the Senate?
- 14. What are the functions of the floor leaders and their whips in both houses?